

# Using WebEx to Control User's PC

Open Cisco WebEx application



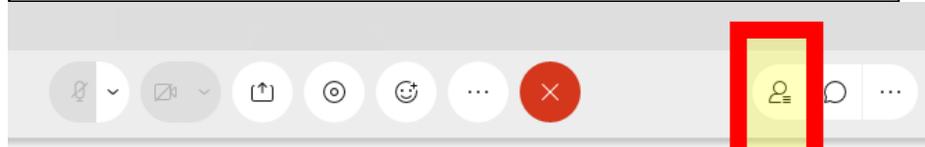
Click green "Start" button for previous scheduled meeting



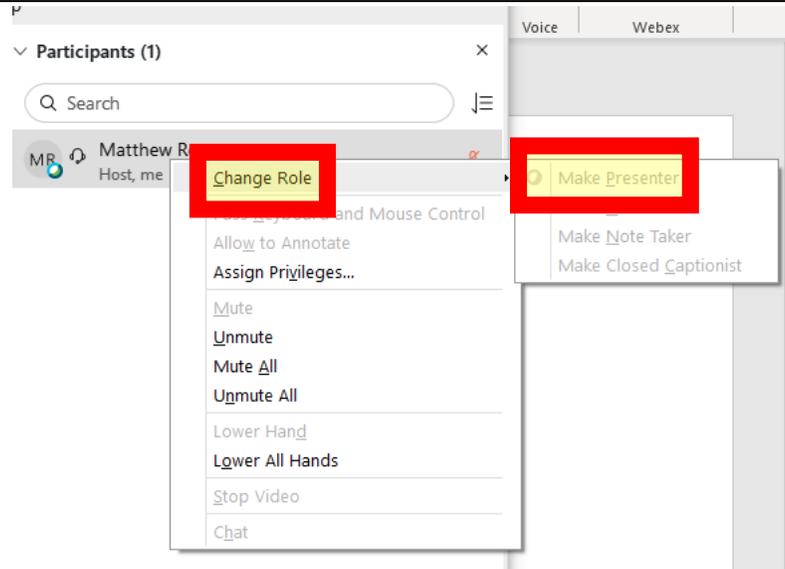
Click green "Start Meeting" button to open the meeting

Start Meeting

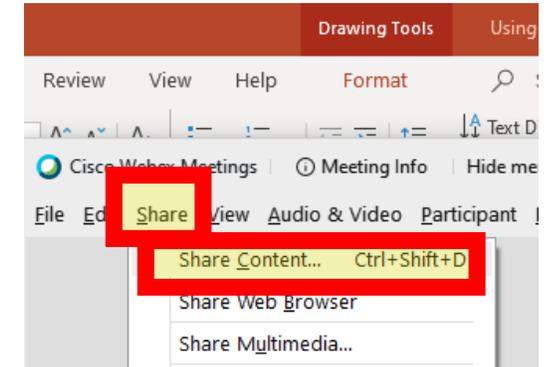
In meeting, click on participant button on lower right:



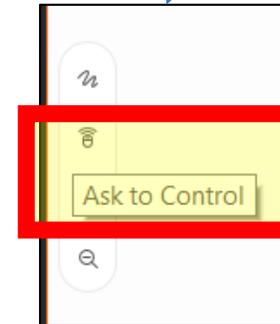
Right click on user's name > Left click on "Change Role" > Left Click on "Make Presenter"



Ask user to go to Share > Share Content > Screen



On the far left side of the screen, there will be an icon that looks like a computer mouse. This is the "Ask to Control" icon



Click on the "Ask to Control" icon > then the "Request" button > finally the "Take Control" button